



ITHACA CITY SCHOOL DISTRICT
400 Lake Street, P.O. Box 549, Ithaca, New York 14851-0549

ICSD “Directory Information” Form

Each year individual ICSD schools/PTA’s put together directories as a service to their school communities. Directory information for a student may include ONLY the student’s name, parent name/s, mailing address, parent email address, parent telephone number, and grade level. **District policy requires that families give consent for their information to be included in these directories.**

Also included in these directories are contact information for faculty and staff, PTA Officers, and school board members, as well as other helpful information. These directories are provided free to every family thanks to the generous support from local businesses, organizations, families who purchase advertising, or through individual PTA funding.

If you have any questions or concerns please call your child’s school directly, the Office of Elementary Education (274-2134) or the Office of Secondary Education (274-2251)

You must return this form with one of the three options checked below.

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- 1) I DO want my child’s information shared (*as referenced above*).
 - 2) I DO want my child’s information shared, but would like to *withhold* (check all that apply): mailing address, parent email address, parent telephone number, grade level, parent name/s
 - 3) I DO NOT want my child’s “directory information” shared.

Parent/Guardian Signature

Student Name

School

Date

PLEASE SIGN BOTH SIDES OF THIS FORM AND RETURN TO ITHACA HIGH SCHOOL REGISTRAR BY SEPTEMBER 27, 2013

*1401 N. Cayuga Street
Ithaca, NY 14850*

All students achieving their dreams